

Forward Plan

February - May 2013

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 4 January 2013



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external Partnerships; regional issues; Economic development; Finance</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Transport; internal management</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health including Public Health</p>
<p><i>Cabinet Member for Business & Communications</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Children & the Voluntary Sector</i> Councillor Louise Chapman</p>	<p>Statutory lead member for Children's Services; voluntary and community sector; Big Society Fund</p>
<p><i>Cabinet Member for Education</i> Councillor Melinda Tilley</p>	<p>Education</p>
<p><i>Cabinet Member for Police & Policies</i> Councillor Kieron Mallon</p>	<p>Police issues; equalities and community safety; property and facilities management</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Growth & Infrastructure</i> Councillor Hilary Hibbert-Biles</p>	<p>Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management</p>
<p><i>Cabinet Member for Safer & Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; trading standards; emergency planning; Community Services (coroner's; gypsies and travellers; libraries; cultural services; registration)</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Oxfordshire County Council Corporate Plan - 2013/14 - 2016/17

To sign off the Council Plan 2013/14 in advance of consideration by Council.

Decision Maker and Target Date: **Cabinet, 29 January 2013**

Key Decision: No

Exempt Information: None

Consultations: Partner organisations as appropriate

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: John Courouble, Corporate Policy Manager Tel: (01865) 896163

Ref: 2012/120

Delegated Powers of the Chief Executive - January 2013

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution - Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 29 January 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2012/122

Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - January 2013

To provide background and context to the service and resource planning process for 2013/14 – 2017/18.

Decision Maker and Target Date: **Cabinet, 29 January 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Ref: 2012/119

2012/13 Financial Monitoring & Business Strategy Delivery Report - December 2012

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/127

2012/13 Financial Monitoring & Business Strategy Delivery Report - February 2013

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/150

Delegated Powers of the Chief Executive - April 2013

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2012/151

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

(including Transport)

KEY DECISIONS

Future Devolved Governance Local Transport Board - Consultation Feedback

To consider any issues raised through the consultation process and to agree the proposed governance arrangements for the Local Transport Board.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691 Ref: 2012/197

NON-KEY DECISIONS

Traffic Calming Measures in Crawley

To consider the introduction of new traffic calming measures in Crawley.

Decision Maker and Target Date: **Deputy Leader, 3 January 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/143

Proposed New Speed Limit - Howe Hill, Watlington

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 3 January 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/159

Proposed Parking Restrictions - St Lukes Road, Cowley and Elm Tree Close, Littlemore

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 3 January 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/160

Proposed Parking Restrictions - Station Road, Haydon Road and Edmund Court, Didcot

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 3 January 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/161

Proposed Parking Restrictions Around Bicester North Station

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 3 January 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/163

Proposed Zebra Crossing - Weirs Lane, Oxford

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 3 January 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2012/164

Future Devolved Governance: Local Transport Board

To consider future funding opportunities (and associated governance) being made available from central government.

Decision Maker and Target Date: **Cabinet, 29 January 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
Ref: 2012/153

Woodstock Road Public Realm Enhancements

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2012/165

Proposed Parking Restrictions - Station Road, Chinnor

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/162

Proposed Changes to Parking Restrictions - High Street, Witney

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/171

Proposed Parking Restrictions - Brize Norton Village

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/172

Proposed Parking Restrictions in Vicinity of Long Hanborough Station

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/173

Proposed Parking Restrictions - Lye Valley and Sandy Lane, Oxford

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/186

Proposed Parking Restrictions - Nursery Drive and Beaumont Road, Banbury

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and local residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/187

Proposed Zebra Crossing - Packhorse Lane, Marcham

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholder and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/188

Proposed Zebra Crossing - Spring Road, Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholder and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/189

Proposed Parking Restrictions - Cumberland Road and Saunders Road, Oxford

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholder and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/190

Caterton Road Zebra Crossing and Alvescot Road Zebra Crossing

To seek approval to proceed.

Decision Maker and Target Date: **Deputy Leader, 14 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2012/191

Staffing Report - Quarter 3

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2012/128

Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2012

Quarterly Performance Monitoring report.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384
Ref: 2012/137

Staffing Report - Quarter 4

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2012/169

CABINET MEMBER: ADULT SERVICES

KEY DECISIONS

Care Homes Fees

To decide rates for 2012/13 and to consider how we should progress for 2013/14.

Decision Maker and Target Date: **Cabinet, 29 January 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: Has taken place with the care homes sector

Report By: Deputy Director - Joint Commissioning

Contact: Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682

Ref: 2012/116

Day Opportunities and Transport Charging Model

To seek approval for the adoption of a revised charging model.

Decision Maker and Target Date: **Cabinet, 29 January 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Alan Sinclair, Lead Commissioner - Older People Joint
Commissioning Tel: (01865) 323665 Ref: 2012/126

S75 Agreement - All Client Groups

To seek approval for the Pooling of Health & Social Care budgets for services to meet the key priority of integrated health & social care within the Health & Wellbeing Strategy.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: None

Consultations: Clinical Commissioning Group Executive Team, Clinical Commissioning Group - Shadow Board, Oxfordshire County Council - Adult Social Care Group, ACE Partnership Programme Board, Health & Wellbeing Partnership - Adults Board, Adult Social Care Scrutiny Committee, Key Stakeholders
Initial briefings and regular updates

Report By: Director for Social & Community Services

Contact: Sara Livadeas, Deputy Director of Joint Commissioning Tel: (01865) 323968 Ref: 2012/124

Director of Public Health Annual Report

To recommend Council to receive the report and note its recommendations.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director of Public Health

Contact: Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707 Ref: 2012/148

Care Home Fees

To decide the way forward following consultation on the agreed proposals.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: None

Consultations: Consultation with providers

Report By: Director for Social & Community Services

Contact: Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682 Ref: 2012/174

NON-KEY DECISIONS

NIL

CABINET MEMBER: BUSINESS & COMMUNICATIONS

KEY DECISIONS

Superfast Broadband Project - Stage One: Strategic Brief

This paper asks the Cabinet to:

- (a) note the report and the business case;
- (b) note that the capital commitment remains on track and there is no requirement for further funding;
- (c) approve progression on to the full Business Case on this basis.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex

Consultations: N/A

Report By: Director for Environment & Economy

Contact: Graham Shaw, Deputy Director for Environment & Economy -
Oxfordshire Customer Services Tel: 07939069084 Ref: 2012/194

Superfast Broadband Project - Stage Two: Project Approval

This paper asks the Cabinet to:

- (a) note that the capital commitment and expenditure remains on track;
- (b) approve the full Business Case.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: Yes – Affects more than one division and expenditure > £500,000

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex

Consultations: N/A

Report By: Director for Environment & Economy

Contact: Graham Shaw, Deputy Director for Environment & Economy -
Oxfordshire Customer Services Tel: 07939069084 Ref: 2012/195

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN & THE VOLUNTARY SECTOR

KEY DECISIONS

NIL

NON-KEY DECISIONS

Chill Out Fund 2012/13 - January 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 7 January 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2012/166

Chill Out Fund 2012/13 - February 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 4 February 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2012/167

Young People's Well Being Group

To agree membership and terms of reference.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 4 February 2013**

Key Decision: No –

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Tan Lea, Intervention Manager, Central (Youth Lead) Education & Early Intervention Service Tel: (01865) 202218 Ref: 2012/193

Chill Out Fund 2012/13 - March 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Children & the Voluntary Sector, 11 March 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2012/168

Progress Report on CLA and Leaving Care

To note progress and issues in relation to the Children and Young People in the Council's care.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Children in Care, Council and Corporate Parenting Panel

Report By: Director for Children's Services

Contact: Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098
Ref: 2012/170

CABINET MEMBER: EDUCATION

KEY DECISIONS

Statutory Notice: Proposal to Expand Windmill Primary School, Oxford

If no objections are received, a final decision is sought on the proposal to expand the school to 3 form entry.

Decision Maker and Target Date: **Cabinet Member for Education, 11 March 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2012/177

Statutory Notice: Proposal to Expand Windmill Primary School, Oxford

If objections are received, a final decision is sought on the proposal to expand the school to 3 form entry.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/178

Stage Two Statutory Notice Proposal to Alter the Lower Age Range at St Gregory the Great Catholic School, Oxford

A final decision is sought on the proposal by the Governing Body of St Gregory the Great Catholic School on its proposal to alter the lower age range of the school to become an all-age school with an age range of 3-18 from September 2013.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/183

NON-KEY DECISIONS

Bampton CE Primary School

To seek approval to publish a Statutory Notice to alter lower age range to create an Foundation Stage Unit.

Decision Maker and Target Date: **Cabinet Member for Education, 4 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617

Ref: 2012/157

Proposal to Alter the Lower Age Range at Five Acres Primary School, John Hampden Primary School and West Kidlington Primary School

If objections are received, a decision on whether to proceed to publish a statutory notice to alter the lower age range at the primary schools in order for the attached nursery schools to become part of the primary schools' provision.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/156

Longworth Primary School

To seek approval to publish a Statutory Notice to alter the lower age range to create a Foundation Stage Unit.

Decision Maker and Target Date: **Cabinet Member for Education, 11 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617

Ref: 2012/158

Proposal to Alter the Lower Age Range at Five Acres Primary School, John Hampden Primary School and West Kidlington Primary School

If no objections are received, a decision on whether to proceed to publish a statutory notice to alter the lower age range at the primary schools in order for the attached nursery schools to become part of the primary schools' provision.

Decision Maker and Target Date: **Cabinet Member for Education, 11 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Decision following public consultation (Stage One).

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/155

Statutory Notice: Proposal to Expand Five Acres Primary School, Ambrosden

If no objections are received, a final decision is sought on the proposal to expand the school to 2 form entry.

Decision Maker and Target Date: **Cabinet Member for Education, 11 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/175

Statutory Notice: Proposal to Expand Five Acres Primary School, Ambrosden

If objections are received, a final decision is sought on the proposal to expand the school to 2 form entry.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/176

Stage Two Statutory Notice Proposal for Change of Category for Bletchingdon Parochial CE Primary School

A final decision is sought on the proposal by the Governing Body of Bletchingdon Parochial CE Primary School on their proposal to change the category of the school from Voluntary Controlled to Voluntary Aided.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage Two Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/184

Stage One Public Consultation on Proposed Expansion of St Joseph's Catholic Primary School, Oxford

If objections are received, a decision is sought on whether to support the Governing Body in its desire to publish a statutory notice in relation to expanding St Joseph's Catholic Primary School to 2 form entry from September 2014.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/180

Stage One Public Consultation on Proposed Expansion of Wolvercote Primary School, Oxford

If objections are received, a decision is sought on whether to publish a statutory notice in relation to expanding Wolvercote Primary School to 1.5 form entry from September 2014.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/182

Stage One Public Consultation on Proposed Expansion of St Joseph's Catholic Primary School, Oxford

If no objections are received, a decision is sought on whether to support the Governing Body in its desire to publish a statutory notice in relation to expanding St Joseph's Catholic Primary School to 2 form entry from September 2014.

Decision Maker and Target Date: **Cabinet Member for Education, 22 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/179

Stage One Public Consultation on Proposed Expansion of Wolvercote Primary School, Oxford

If no objections are received, a decision is sought on whether to publish a statutory notice in relation to expanding Wolvercote Primary School to 1.5 form entry from September 2014.

Decision Maker and Target Date: **Cabinet Member for Education, 22 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/181

Proposal to Alter the Lower Range at St Peter's CE(A) Primary School, Cassington

Whether to publish a statutory notice to lower the age range to create an Foundation Stage Unit.

Decision Maker and Target Date: **Cabinet Member for Education, 22 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years &

Childcare Tel: (01865) 810617

Ref: 2012/185

CABINET MEMBER: GROWTH & INFRASTRUCTURE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Funding Agreement for Delivery of New Primary School at South West Bicester Development

To consider the proposed funding agreement of the new primary school in South West Bicester Development.

Decision Maker and Target Date: **Cabinet, 29 January 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691 Ref: 2012/149

Oxford City Draft Community Infrastructure Levy (CIL) Consultation Response

To consider response to Oxford City draft Community Infrastructure Levy (CIL) consultation.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2012/122

Joint Municipal Waste Management Strategy 2012

To consider a draft Oxfordshire Waste Strategy.

Decision Maker and Target Date: **Cabinet, 19 March 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113 Ref: 2012/141

CABINET MEMBER: POLICE & POLICIES

KEY DECISIONS

Property Asset Disposal in Cherwell

The Cabinet is asked to consider options for the disposal of a number of surplus properties in Cherwell.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: Yes - commercial sensitive information - annex

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113 Ref: 2012/142

Corporate Asset Management Plan 2013/14

To approve the Corporate Asset Management Plan 2013/14.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691 Ref: 2012/196

NON-KEY DECISIONS

Equality Policy Reporting

To agree the Annual Monitoring Report.

Decision Maker and Target Date: **Cabinet, 29 January 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: County Solicitor & Monitoring Officer

Contact: Lisa Michelson, Senior Policy & Performance Officer Tel: (01865) 815673 Ref: 2012/144

CABINET MEMBER: SAFER & STRONGER COMMUNITIES

KEY DECISIONS

Village Hall and Community Centre Grants 2012/13

The County Council's grant scheme for the improvement of village halls and other community buildings is administered by the Oxfordshire Rural Community Council (ORCC). This report summarises applications received and recommended allocations from the balance of the grant fund for 2012/13.

Decision Maker and Target Date: **Cabinet Member for Safer & Stronger Communities, 21 January 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Karen Warren, Cultural Services Manager Tel: (01865) 323580

Ref: 2012/130

NON-KEY DECISIONS

Community Risk Management Plan 2013-2018

To seek approval of the draft Community Risk Management Plan 2013-2018 & Annual Action Plan 2013-2014 following consultation.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Internal & external consultation with all key stakeholders from 13 November 2012 to 5 February 2013.

Report By: Assistant Chief Fire Officer

Contact: Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206

Ref: 2012/073

Integrated Risk Management Plan (IRMP) Fire & Rescue - Project

To approve the project to be delivered in the 2013-14 IRMP action plan.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Wide consultation with all Oxfordshire citizens and partners.

Report By: Chief Fire Officer & Head of Community Safety

Contact: David Etheridge, Chief Fire Officer & Head of Community Safety Tel: (01865) 855206

Ref: 2012/129

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. January 2013 items included for ease of reference.

Cabinet - 29 January 2013

- **Oxfordshire County Council Corporate Plan - 2013/14 - 2016/17** 2012/120
John Courouble, Corporate Policy Manager Tel: (01865) 896163
- **Delegated Powers of the Chief Executive - January 2013** 2012/122
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - January 2013** 2012/119
Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971
- **Future Devolved Governance: Local Transport Board** 2012/153
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Care Homes Fees** 2012/116
Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682
- **Day Opportunities and Transport Charging Model** 2012/126
Alan Sinclair, Lead Commissioner - Older People Joint Commissioning Tel: (01865) 323665
- **Funding Agreement for Delivery of New Primary School at South West Bicester Development** 2012/149
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Equality Policy Reporting** 2012/144
Lisa Michelson, Senior Policy & Performance Officer Tel: (01865) 815673

Cabinet - 26 February 2013

- **2012/13 Financial Monitoring & Business Strategy Delivery Report - December 2012** 2012/127
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

The Forward Plan

- **Future Devolved Governance Local Transport Board - 2012/197
Consultation Feedback**
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Staffing Report - Quarter 3** 2012/128
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Superfast Broadband Project - Stage One: Strategic Brief** 2012/194
Graham Shaw, Deputy Director for Environment & Economy - Oxfordshire Customer Services Tel: 07939069084
- **Proposal to Alter the Lower Age Range at Five Acres Primary School, John Hampden Primary School and West Kidlington Primary School** 2012/156
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Property Asset Disposal in Cherwell** 2012/142
Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113
- **Oxford City Draft Community Infrastructure Levy (CIL) Consultation Response** 2012/122
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647
- **Corporate Asset Management Plan 2013/14** 2012/196
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Community Risk Management Plan 2013-2018** 2012/073
Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206
- **Integrated Risk Management Plan (IRMP) Fire & Rescue - Project** 2012/129
David Etheridge, Chief Fire Officer & Head of Community Safety Tel: (01865) 855206

Cabinet - 19 March 2013

- **Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2012** 2012/137
Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384
- **S75 Agreement - All Client Groups** 2012/124
Sara Livadeas, Deputy Director of Joint Commissioning Tel: (01865) 323968

The Forward Plan

- **Director of Public Health Annual Report** 2012/148
Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707
- **Care Home Fees** 2012/174
Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682
- **Statutory Notice: Proposal to Expand Windmill Primary School, Oxford** 2012/178
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Stage Two Statutory Notice Proposal to Alter the Lower Age Range at St Gregory the Great Catholic School, Oxford** 2012/183
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Statutory Notice: Proposal to Expand Five Acres Primary School, Ambrosden** 2012/176
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Stage Two Statutory Notice Proposal for Change of Category for Bletchingdon Parochial CE Primary School** 2012/184
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Joint Municipal Waste Management Strategy 2012** 2012/141
Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113

Cabinet - 16 April 2013

- **2012/13 Financial Monitoring & Business Strategy Delivery Report - February 2013** 2012/150
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Delegated Powers of the Chief Executive - April 2013** 2012/151
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Stage One Public Consultation on Proposed Expansion of St Joseph's Catholic Primary School, Oxford** 2012/180
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Stage One Public Consultation on Proposed Expansion of Wolvercote Primary School, Oxford** 2012/182
Diane Cameron, School Organisation Officer Tel: (01865) 816445

The Forward Plan

Cabinet - 21 May 2013

- **Staffing Report - Quarter 4** 2012/169
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Superfast Broadband Project - Stage Two: Project Approval** 2012/195
Graham Shaw, Deputy Director for Environment & Economy - Oxfordshire Customer Services Tel: 07939069084
- **Progress Report on CLA and Leaving Care** 2012/170
Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098

Deputy Leader - 3 January 2013

- **Traffic Calming Measures in Crawley** 2012/143
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed New Speed Limit - Howe Hill, Watlington** 2012/159
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - St Lukes Road, Cowley and Elm Tree Close, Littlemore** 2012/160
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Station Road, Haydon Road and Edmund Court, Didcot** 2012/161
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions Around Bicester North Station** 2012/163
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Zebra Crossing - Weirs Lane, Oxford** 2012/164
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Deputy Leader - 14 February 2013

- **Woodstock Road Public Realm Enhancements** 2012/165
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

The Forward Plan

- **Proposed Parking Restrictions - Station Road, Chinnor** 2012/162
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Changes to Parking Restrictions - High Street, Witney** 2012/171
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Brize Norton Village** 2012/172
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions in Vicinity of Long Hanborough Station** 2012/173
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Lye Valley and Sandy Lane, Oxford** 2012/186
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Nursery Drive and Beaumont Road, Banbury** 2012/187
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Zebra Crossing - Packhorse Lane, Marcham** 2012/188
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Zebra Crossing - Spring Road, Abingdon** 2012/189
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Cumberland Road and Saunders Road, Oxford** 2012/190
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Caterton Road Zebra Crossing and Alvescot Road Zebra Crossing** 2012/191
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Cabinet Member for Children & the Voluntary Sector - 7 January 2013

- **Chill Out Fund 2012/13 - January 2013** 2012/166
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*

Cabinet Member for Children & the Voluntary Sector - 4 February 2013

- **Chill Out Fund 2012/13 - February 2013** 2012/167
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*
- **Young People's Well Being Group** 2012/193
*Tan Lea, Intervention Manager, Central (Youth Lead) Education &
Early Intervention Service Tel: (01865) 202218*

Cabinet Member for Children & the Voluntary Sector - 11 March 2013

- **Chill Out Fund 2012/13 - March 2013** 2012/168
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*

Cabinet Member for Education - 4 February 2013

- **Bampton CE Primary School** 2012/157
*Debbie Rouget, Sufficiency & Access Manager: Early Years &
Childcare Tel: (01865) 810617*

Cabinet Member for Education - 11 March 2013

- **Statutory Notice: Proposal to Expand Windmill Primary School, Oxford** 2012/177
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Longworth Primary School** 2012/158
*Debbie Rouget, Sufficiency & Access Manager: Early Years &
Childcare Tel: (01865) 810617*

The Forward Plan

- **Proposal to Alter the Lower Age Range at Five Acres Primary School, John Hampden Primary School and West Kidlington Primary School** 2012/155
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Statutory Notice: Proposal to Expand Five Acres Primary School, Ambrosden** 2012/175
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Education - 22 April 2013

- **Stage One Public Consultation on Proposed Expansion of St Joseph's Catholic Primary School, Oxford** 2012/179
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Stage One Public Consultation on Proposed Expansion of Wolvercote Primary School, Oxford** 2012/181
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Proposal to Alter the Lower Range at St Peter's CE(A) Primary School, Cassington** 2012/185
Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617

Cabinet Member for Safer & Stronger Communities - 21 January 2013

- **Village Hall and Community Centre Grants 2012/13** 2012/130
Karen Warren, Cultural Services Manager Tel: (01865) 323580



Forward Plan February – May 2013

Notice of an Additional Item for the Cabinet Agenda

Notice is hereby given that the item set out below for consideration by Cabinet on 26 February 2013 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet on 26 February to enable the funding agreements to be signed for the initial projects to which funding has been allocated. These agreements need to be concluded before the end of the financial year. If the decision was taken at a later meeting, the council would delay funding being released leading to reputational and service delivery risks.

Cabinet, 26 February 2013

Growing Places Fund Memorandum of Understanding

To consider the Memorandum of Understanding between the Council and the Local Enterprise Partnership for the Growing Places Fund.

Decision Maker and Target Date: **Cabinet, 26 February 2013**

Key Decision: No

Exempt Information: None

Consultations: Local Enterprise Partnership (5 February)

Report by: Deputy Director for Environment & Economy – Strategy & Infrastructure Planning

Contact: Richard Byard, Service Manager – Economy & Skills Tel: (01865) 810812

Ref: 2013/006

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

30 January 2013